



Memorandum of Understanding

Signed this 5 day of July , 2016 by City of Austin, Ground Transportation Department (FEIN: 74-6000085) located at 1111 Rio Grande, Austin, TX 78701 and between MorphoTrust USA, LLC ("MorphoTrust") located at 296 Concord Rd., Suite 300, Billerica, MA 01821

Host Location Responsibilities:

Host location shall provide office space with hardwire internet connection for the successful operation of the Enrollment Center as follows:

Monday-Friday: 8:30 AM - 4:00 PM

Host location agrees to provide adequate parking, ADA accessibility, and access to reasonable accommodations for applicants waiting for fingerprinting appointments.

Host location must communicate any requested changes to the agreed upon operating hours to the MorphoTrust Supervisor/Manager with a minimum 30 days notice. In the event of an unscheduled site closure, the Host location must notify MorphoTrust as soon as possible on the date of the closure.

MorphoTrust Enrollment Services Responsibilities:

MorphoTrust will manage the overall program needs working with the Host location.

MorphoTrust will provide the Enrollment Agent and all live scan equipment working at the Host location.

MorphoTrust will establish and maintain a website that allows applicants and volunteers to register and schedule fingerprint processing and collects all demographic information necessary for registration as well as provide a toll-free customer service phone number for applicants and volunteers to pre-register for fingerprint processing or to seek information, Monday through Friday from 8:00 AM to 5:00 PM excluding state holidays.

Termination:

Either party may terminate this Memorandum of Understanding at any time for any reason with sixty (60) days prior written notice.

MorphoTrust USA, LLC

City of Austin
Ground Transportation Department

By

A handwritten signature in black ink, appearing to be 'J. Blake Moore', written over a horizontal line.

Name: J. Blake Moore
Title: Director, Customer and Business Services

By

A handwritten signature in black ink, appearing to be 'John Christophe', written over a horizontal line.

Name: John Christophe
Title: Infrastructure Operations
Division Manager



STEVEN C. McCRAW
DIRECTOR
DAVID G. BAKER
ROBERT J. BODISCH, SR.
DEPUTY DIRECTORS

TEXAS DEPARTMENT OF PUBLIC SAFETY

5805 N. LAMAR BLVD. PO-BOX 4143 - AUSTIN, TEXAS 78765-4143
CRIME RECORDS SERVICE
512 / 424-7364



COMMISSION
A CYNTHIA LEON, CHAIR
MANNY FLORES
FAITH JOHNSON
STEVEN P. MACH
RANDY WATSON

FBI RAP BACK 2017

Beginning in 2017, the Federal Bureau of Investigation (FBI) will begin providing updated criminal history information, Rap Back, on the national level. The only way an agency will be able to receive the FBI Rap Back is to utilize the Fingerprint Applicant Services of Texas or FAST program and the Fingerprint-Based Applicant Clearinghouse of Texas or FACT Clearinghouse. In anticipation of this new service being provided by the FBI and only accessible through FAST and the FACT Clearinghouse, DPS is now requiring criminal justice agencies that currently submit hard copy fingerprint cards to DPS directly to begin utilizing FACT Clearinghouse for their responses.

The FACT Clearinghouse is a repository of the DPS and the FBI fingerprint-based criminal history results. The FACT Clearinghouse allows an authorized entity access to a response of the DPS and FBI criminal history fingerprint results. Persons fingerprinted with your ORI number are automatically subscribed to your FACT Clearinghouse account. This subscription ensures that your agency will receive email notifications for new arrests or court dispositions (Rap Back) that may occur on the subscribed person's criminal history record. You will receive an email notification listing your applicants name and informing you of a Rap Back that needs to be viewed. Currently this service will only provide new arrest activity or court dispositions that have been added to Texas criminal history record information, but in 2017 this will also include activity added to the National criminal history record.

Excluding Criminal Justice agencies, only persons processed through the FAST are eligible for FACT. FAST is a service of DPS that provides the electronic capture and submission of fingerprints for a fingerprint background check. By utilizing the FACT Clearinghouse and FAST Program, results will be received by your agency within approximately 72 hours from the time the applicant is fingerprinted. You will be provided with the applicant's photo, demographic information, and a fingerprint-based state and national criminal history report.

Viewing a subscribed person's state and national criminal history record information in the FACT Clearinghouse for the first time will not incur a charge and will be free to view for up to 24 hours. After the 24 hours has expired, viewing the record will cost \$1.00.

If you have any questions regarding the FACT Clearinghouse, please contact the Fingerprint Services Unit at (512) 424-2365, Option 6 or by email at fingerprint.service@dps.texas.gov.

If you have any questions regarding FBI Rap Back, please contact the Rap Back & Training Unit at (512) 424-2746, or by email at RapBack_CHTraining@dps.texas.gov.

Thank you,

Donald Farris
Manager, Access & Dissemination Bureau
Crime Records
DF/cs

FORMS OF PAYMENT

ACCEPTED ON LOCATION

- Major Credit Cards

VISA



DISCOVER
NETWORK



- Business Checks
- Cashier's Checks
- Money Orders

*Money Orders and Checks
should be made out to*

MorphoTrust USA.

www.IdentoGO.com

or call toll free

1-888-467-2080

IdentoGO[®]

By MorphoTrust USA